

Mail Regulations

Mail You Send Out

- Must have full and complete name and address of sender and receiver
- Cannot contain any coded messages or phrases
- Must have proper postage

Mail You Receive

- Must have full and complete name and address of sender and receiver
- Cannot contain any coded messages or phrases
- Must have proper postage
- Must contain no more than 3 photographs. Maximum allowed size for photographs is 4"x6" and must be on photo paper-no computer printed photographs allowed.
- Photographs must not contain any image that is considered to be pornographic in nature or shows a criminal act or deemed contrary to the penological interest of the facility.
- No marks with markers or colors allowed. This includes drawings, stickers, and coloring pages.
- Original envelopes are not sent to the inmate.
- Letters that contain a foreign substance or stain will be rejected and returned to sender.
- Letters that contain perfume, lipstick, lip gloss, or cologne will be rejected and returned.
- No greeting cards allowed, such as, birthday cards, holiday cards, etc.
- Books are only allowed to be sent directly to the inmate from a publishing company.
- No bubble wrap, staples, paper clips, pamphlets, or sticky notes allowed.
- No stamps, blank paper, or envelopes are allowed to be sent in to any inmate.
- No inmate to inmate correspondence, even through a third party.
- No colored paper allowed.
- No money or money orders will be accepted through the mail.
- No copied puzzles allowed.
- Any item(s) that is deemed inappropriate or unacceptable by Administration will be returned to the original sender.